

भारतीय सूचना अधिकार संस्थान

RTI INSTITUTE OF INDIA



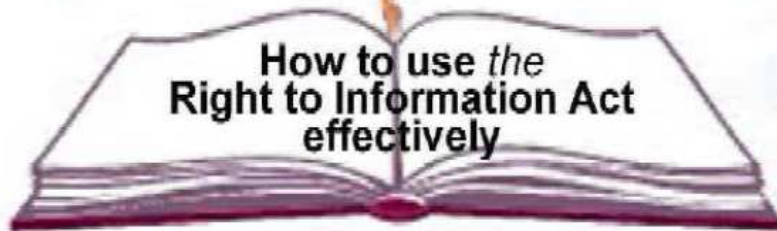
PROSPECTUS

**DIPLOMA
POST GRADUATE DIPLOMA**

in **RIGHT TO
INFORMATION**

**EXPOSE
CORRUPTION**

**How to use the
Right to Information Act
effectively**



The Institute

The RTI Institute of India is a National level Institution registered as a Public Charitable Trust engaged in studies, training, research and publications regarding rights as well as duties education relating to information collection and dissemination. The Right to Information (RTI) Act 2005 is an important tool for collecting information from the Central / State Government Ministries / Departments besides the public sector and autonomous bodies.

Viewing the need for preparing a competent cadre of experts having adequate knowledge of the rules and regulations regarding the RTI Act 2005, the RTI Institute of India has designed a one year Diploma course in RTI for those having 10+2 pass qualification and one year Post Graduate Diploma in RTI for those having a Bachelor's Degree to be conducted through correspondence for enabling the admitted students to study at home and without leaving the place of their work. All the study materials are despatched in Hindi / English medium within 15 days from the date of admission.

DETAILS OF THE COURSE IN RIGHT TO INFORMATION

DETAILS OF DIPLOMA IN RIGHT TO INFORMATION

Eligibility : 10+2 Pass in any discipline

Duration : One Year

Fee : Rs. 8950

Paper 1 : History of Right to Information / सूचना अधिकार का इतिहास

Paper 2; Public Authority and RTI / सार्वजनिक प्राधिकारी और सूचना का अधिकार

Paper 3: Public Interest and RTI / सार्वजनिक हित और सूचना का अधिकार

Paper 4: File Notings and RTI / पत्रावली टिप्पणियाँ और सूचना का अधिकार

Paper 5: RTI Act : A Critical Appraisal / सूचना का अधिकार: एक समीक्षात्मक अध्ययन

Paper 6: Diploma Thesis / डिप्लोमा शोध ग्रंथ

Study materials will be provided to the admitted candidates. After the admitted students go through the entire study materials, they will be asked to submit written assignments for all the five papers in around 35 pages each paper besides preparing a Project Report / Thesis based on a topic selected by them related to the Right to Information with special reference to the local problems and issues. The same will be submitted to the RTI Institute of India as a requirement for the award of Diploma in RTI.

DETAILS OF POST GRADUATE DIPLOMA IN RIGHT TO INFORMATION

Eligibility : Graduate of any discipline

Duration : One Year

Fee : Rs. 8950

Paper 1 : History of Right to Information / सूचना अधिकार का इतिहास

Paper 2; Public Authority and RTI / सार्वजनिक प्राधिकारी और सूचना का अधिकार

Paper 3: Public Interest and RTI / सार्वजनिक हित और सूचना का अधिकार

Paper 4: File Notings and RTI / पत्रावली टिप्पणियाँ और सूचना का अधिकार

Paper 5: RTI Act : A Critical Appraisal / सूचना का अधिकार: एक समीक्षात्मक अध्ययन

Paper 6: Post Graduate Diploma Thesis / स्नातकोत्तर डिप्लोमा शोध ग्रंथ

Study materials will be provided to the admitted candidates. After the admitted students go through the entire study materials, they will be asked to submit written assignments for all the five papers in around 35 pages each paper besides preparing a Project Report / Thesis based on a topic selected by them related to the Right to Information with special reference to the local problems and issues. The same will be submitted to the RTI Institute of India as a requirement for the award of Post Graduate Diploma in RTI.

The following is the step by step method for getting admitted in the different courses (Diploma / Post Graduate Diploma) in RTI :

1. Get the Prospectus and the Admission Form by contacting the Director, RTI Institute of India, D-406, Bhim Basti, Jaunapur, Mandi Road, New Delhi - 110047 or alternatively, download the same from the website : www.rtiinstitute.com

2. Fill up the Admission Form and send the same along with two photographs, copies of 10 / 10+2 / Graduation marks-sheet and certificate besides a Bank Draft for the exact amount mentioned above based on the choice of the course in the name of "RTI Institute of India" payable at New Delhi to the Director, RTI Institute of India, D-406, Bhim Basti, Jaunapur, Mandi Road, New Delhi - 110047 by registered / speed post only.

3. The Identity Card and the Study Materials in Hindi / English medium will be despatched to the admitted students within 15 days by registered book post.

4. Admitted students will be required to submit the following for being eligible for the award of Diploma / Post Graduate Diploma :

Those admitted in the Diploma / Post Graduate Diploma course will be required to go through the study materials, send the completed assignments and then submit a Diploma / Post Graduate Diploma Thesis by selecting a topic relevant to the local conditions and RTI. The assignments and the thesis will be evaluated for the award of Diploma / Post Graduate Diploma in RTI.

Declaration of Results

The Project Report for the Diploma Course in RTI will carry 600 marks and the assignment paper for the five theory papers will carry 500 marks. For the PG Diploma the Project Report will carry 600 marks and the assignment papers for the five theory papers for PG Diploma will carry 500 marks. Those who secure 45% marks will be declared to have passed in Second Class. Those securing 60% or more / those securing 75% or more marks will be placed in First Class / First Class with Distinction.

Award of Diploma / Post Graduate Diploma

The Diploma / Post Graduate Diploma in RTI issued in the names of successful candidates will be despatched to them on their respective addresses by Speed Post within a month from the date of the declaration of results.

Helpline

Tel. : 09810500389 Fax : 011-26301408



Manish Kumar Shekhar, Chairman, RTI Institute of India congratulating Hon'ble Shri Pranab Mukherjee, President of India in New Delhi



Driving License

Ration Card

Entitlement

Passport

Govt Services

Permit

RTI Institute of India

D-406, Bhim Basti, Jaunapur, Mandi Road,

New Delhi – 110047, Tel : 9810500389

Website : www.rtiinstitute.com Email :

rtiinstitute@gmail.com

*Access to information can block
the path to corruption*

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RTI INSTITUTE OF INDIA

भारतीय सूचना अधिकार संस्थान

D-406, Bhim Basti, Jaunapur, Mandi Road, New Delhi – 110047
Tel : 9810500389 Website : www.rtiinstitute.com Email : rtiinstitute@gmail.com

ADMISSION FORM

For office use only

Roll. Number												Date						
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Medium Hindi / English (Tick one)

(TICK ONE)

- POST GRADUATE DIPLOMA IN RIGHT TO INFORMATION**
(FEE : RS. 8950 DURATION : ONE YEAR) **ELIGIBILITY : GRADUATION**
- DIPLOMA IN RIGHT TO INFORMATION**
(FEE : RS. 8950 DURATION : ONE YEAR) **ELIGIBILITY : 10+2**

Affix your
passport size
photograph and
attach three
extra
photographs

Name of the Applicant (*IN CAPITAL LETTERS*)

Father's / Husband's Name (*IN CAPITAL LETTERS*)

Address for Correspondence.....

.....Pincode.....

Phone (Office).....Phone (Residence).....

Nationality

Date of Birth

Sex : Male / Female

Email :

Educational Qualifications

Examination	University / Board	Institution	Year	Divison	% of Marks

(Attach self attested copies of certificate / marks-sheet)

Details of Experience (If any).....

Details of Fees Paid Rs.: Draft No.....Dated.....Drawn
on.....in the name of **RTI Institute of India** payable at New Delhi.

Permanent Address and Phone Number of the Applicant

Date

Place

Signature of the Applicant